

nization Manual (in the 1964-65 edition, at pp. 88-92, with a detailed organization chart at p. 599), published annually as a special edition of the Federal Register. The most thorough and detailed description of AID's organizational framework may be found in the AID Manual. These number several thousand pages; they are maintained on a current basis in looseleaf volumes which makes it practicable to indicate even minor organizational changes in the Agency. Further material referring to various segments of the AID organization may be found in the AID Delegations of Authority which appear in the Federal Register as they are issued; in Agency regulations published in the Federal Register and collated annually in titles 22 and 41 of the Code of Federal Regulations; and in the various reports, brochures, press releases, small business memos, indexes, and card catalogs published by different offices within the Agency and made available to the public through circulation by mail and, upon request, at various AID offices and missions, at banks, and in the offices of certain other Federal as well as international agencies.

*Delegations of authority.*—Agency delegations of authority are always published in the Federal Register. They may also be found in the AID Manual (130 series).

*Descriptions of established places at which, and methods whereby, the public may secure information or make submittals or requests.*—These descriptions of places and methods may be found in a variety of AID publications dealing with various activities of AID. The publications include: AID regulations published in the Federal Register, the AID Manual, small business memos, small business circulars, the index and catalog of investment opportunities, press releases, and various brochures of such AID offices as the Office of Material Resources, the Office of Development Finance and Private Enterprise, the Office of Technical Cooperation and Research, etc. In addition, information concerning specific procurement matters or other items of trade interest appear regularly in trade journals, such as the Commerce Business Daily.

Question 2. In what official or unofficial publication, and at what intervals, does your agency publish: (b) Statements of the general course and method by which its functions are channeled and determined (see sec. 3(a)(2) of statute)?

Answer. AID Manual Orders contain comprehensive material on this subject. Agency regulations and special notices published in the Federal Register prescribe in detail requirements concerning formal procedures, forms to be used, and the scope and contents of papers. For a significant portion of its activities AID is governed by the Federal Procurement Regulations and, accordingly, uses the procedures and forms prescribed in chapter 1 of title 41, Code of Federal Regulations. The publications referred to in the answer to question 2(a) above further explain Agency procedures as well as the contents and scope of required forms, papers, and reports.

Question 2. In what official or unofficial publication, and at what intervals, does your agency publish: (c) Substantive rules adopted as authorized by law (see sec. 3(a)(3) of statute)?

Answer. Substantive rules are contained in AID regulations which are published in the Federal Register at the times the rules are issued. Thereafter, they are also reproduced as AID Manual Orders. Information concerning published regulations, together with explanatory material, is then frequently published in AID small business memos and in other special publications of AID issued from time to time.

Question 2. In what official or unofficial publication, and at what intervals, does your agency publish: (d) Statements of general policy or interpretations formulated and adopted by the agency for the guidance of the public (see sec. 3(a)(3) of statute)?

Answer. For this purpose AID makes use of small business memos which are published from time to time as policies or interpretations are formulated by AID for the guidance of the public. In addition, special notifications or bulletins are frequently issued at such times to segments of the commercial public having an interest in an interpretation or policy statement (e.g., trade associations, industry groups, banks, and trade journal publishers). Important interpretive and policy matters of broad concern have also been published in the Federal Register (see e.g., 28 Fed. Reg. 5376) contemporaneously with their adoption by AID.

Question 2. In what official or unofficial publication, and at what intervals, does your agency publish: (e) Rules addressed to and served upon named persons in accordance with law (see sec. 3(a)(3) of statute)?