

2: (a) (1) Amendments, deletions, or additions are published in the Federal Register, as needed. Code of Federal Regulations (29 CFR, ch. XII, pt. 1401-1404).

(2) Annual report to the Congress (available to the public). (A copy of the annual report for fiscal year 1963 is enclosed. A copy of the 1964 annual report will be submitted as soon as it is received from the printer.)

(b) (1) Code of Federal Regulations (29 CFR, ch. XII, pt. 1403).

(2) U.S. Government Organization Manual. Published annually.

(3) Pamphlet: "Facts Behind the Headlines in Labor-Management Disputes," 1961 (a copy of the pamphlet is enclosed).

(c) Code of Federal Regulations (29 CFR, ch. XII, pts. 1402-1404).

(d) (1) Code of Federal Regulations (29 CFR, ch. XII, pts. 1402-1404).

(2) Pamphlet: "Facts Behind the Headlines in Labor-Management Disputes," 1961.

(3) Pamphlet: "Answers to Your Questions About the Federal Mediation and Conciliation Service," 1961 (a copy of the pamphlet is enclosed).

(e) None—not applicable.

3. Not applicable—the Service issues no interim opinions or orders; mediation is a voluntary process.

4. Not applicable.

5. Not applicable.

6. (a) Section 1401.4 of the Service's regulation provides, in part (29 CFR, ch. XII, pt. 1401): "IV. *Dispute notices are nonconfidential.*—Written notices of disputes received pursuant to section 8(d) (3) of the Labor-Management Relations Act, 1947, as amended, are not confidential records of the Service. Parties at interest have the right to receive certified copies of such notice of dispute upon written request to the regional director of the region in which the notice is filed."

(b) Arbitration awards in cases administered through the Service are released for publication by the three major services (Bureau of National Affairs, Commerce Clearing House and Prentice-Hall), provided that the parties and the arbitrator advise the Service that there is no objection to such publication. The decision as to publication of such cases is made in each instance by the editor of the services to which such cases are released. Arbitration awards as to which the parties and the arbitrators do not object to publication, may be inspected in the Office of the General Counsel by any person having a legitimate interest in such inspection, until such time as they are disposed of in accordance with the regulations governing the disposition of outdated files.

7. Section 1401.3 of the Service's Regulation (29 CFR, ch. XII, pt. 1401) provides that all files, reports, letters, memoranda, documents, or other papers in the official custody of the Service or any of its employees, relating to or acquired in its or their official activities under title II of the Labor-Management Relations Act; 1947, as amended, are declared to be "confidential" for good cause shown.

The confidentiality of such information is based on the public policy requiring that, in order successfully to effectuate the Service's mission, Commissioners and employees must maintain a reputation for impartiality and integrity, which in turn rests upon the confidence of labor and management, or other interested parties, that information disclosed to Commissioners or other employees of the Service will not subsequently be divulged.

8. None.

9. None.

10. None.

11. All documents, forms, and reports related to a labor dispute in which the Service has received due notice, request, or statement implying that the personal services of a Federal mediator may be needed; written evidence that a mediator has been assigned to provide assistance; mediator reports on his activity and participation and the report indicating that his assignment has been concluded.

Sincerely,

WILLIAM E. SIMKIN, *Director*.