

VII. INDIVIDUAL STUDIES

It is proposed to produce the smallest number of individual studies that can be used to analyze the greatest number and variety of subjects and contribute to the fulfillment of the maximum number of required or necessary actions.

A. GROUPINGS

The various fields of study provide the general framework for the design of the Commission studies by subject as listed above. However, there may be a need for material in connection with one subject that is relevant to other subjects or even in other fields. In these instances, it will be necessary to determine whether one study will suffice to cover more than one subject or whether two or more studies will be necessary.

B. PROFILES

In order to assure consideration of all suggestions received from members of the Advisory Council, the Governor's Representatives, and from other sources, and also to assure a review of all possible aspects of each of the individual subject, we will first prepare an analysis of each subject, which, for convenience, we will designate as a profile, consisting of the following:

1. Brief summary of all study suggestions related to the subject.
2. Identification of the issues relating to the subject.
3. Identification of the factors involved in the issues, including areas of law, practice, procedure, resource characteristic, user characteristic, and economic considerations.
4. Enumeration of type of facts and data deemed necessary as a base for evaluation of past and present public policy, or to permit judgments to be made concerning future policy guidelines for each field of study and each subject within the fields of study.

VIII. COORDINATION WITH ADVISORY COUNCIL AND GOVERNORS' REPRESENTATIVES

1. There will be constant liaison to keep the Commission fully informed of staff activity and to assure that the staff is aware of the Commission's views.

2. There will be recurring coordination with the members of the Advisory Council and the Governors' Representatives in order to permit consideration of their views by both the staff and the Commission at each step of the program.

The specific means of coordination by the staff at any particular phase of operation will depend upon circumstances. However, aside from giving to Advisory Council members and Governors' Representatives a reasonable time within which to express their views on matters to be referred to them, as indicated above, actions will not be withheld solely because an inquiry to a member of the Advisory Council or Governors' Representative has remained unanswered.