In the future, planning grant applications will be considered once a year. Applications may be submitted at any time; however, those received by September 1 of each year will be in competition for the Federal funds available for this program in that fiscal year.

Applicants are urged to secure consultation and assistance through the Public Health Service Regional Health Director prior to the development of their proposals and the preparation of the application.

Applications are available through the regional offices of the Public Health Service or the Office of Solid Wastes, Public Health Service, Washington, D.C. 20201.

XI. Review Procedure and Notification

Applications will be reviewed and evaluated by the regional and headquarters staff of the Office of Solid Wastes. The advice of consultants will be sought as deemed necessary by the Chief of the Office.

Applicants will be notified in writing of the action taken on their applications about six weeks to two months after the cut-off date for receipt of applications.

The regional representative will contact approved applicants to negotiate the beginning date of the project period if it is different from that requested in the application.

XII. Payment Procedure

If the grantee organization has received awards from other Public Health Service programs which are being paid under a letter-of-credit system or other cash control system, the payment for solid-waste disposal planning grants will be incorporated into the same system.

For grantee organizations which have no other awards from the Public Health Service, generally an initial payment will be made shortly before the beginning of the project period, and in the amount necessary for the first quarter (or first three-month period). Subsequent payments will be made upon request and in the amounts needed for the next quarterly period.

XIII. Rebudgeting of Funds

It is expected that expenditures for the project will follow the budget categories (i.e., personnel, equipment, travel, supplies, and other) of the approved application. It is recognized, however, that transfers among the categories may be necessary on occasion. Transfers among budget categories may be made, except in the following instances where prior approval of the transfer must be secured from the Public Health Service:

- a. Any expenditures in a budget category for which no funds were initially budgeted in the approved application.
- b. When a transfer regardless of amount would result in and/or reflect a change in the scope of the planning activity described in the approved application; and