

to the various high schools. This form is entitled *Special Purchase List of Books on Minority Groups for Secondary School Libraries, December 13, 1963*. (See Exhibit E.)

4. All textbooks used in the Los Angeles City School Districts have been evaluated by committees comprised of teachers, supervisors, and administrators. To aid and guide the committees, criteria have been established for such evaluation. This guide is entitled *Criteria for Evaluating Textbooks*. (See Exhibit F.)

5. A continuous effort is made to inform publishers regarding the specific needs in textbook content and format. Each year, an announcement is sent to the various textbook publishers inviting them to submit copies of new titles which, in their judgment, meet these specifications. This communication is in the form of a letter, together with book specifications. (For illustrations, see page 3, English, and pages 18 and 19, Social Studies. See Exhibit G.)

6. In addition to these regular and routine communications with textbook publishers, a special meeting was held in Los Angeles in November, 1965, at which the Los Angeles City School Districts indicated textbook needs. This meeting was initiated under the leadership of the Joint Conference of the Research Council and American Textbook Publishers Institute. The report presented by the Los Angeles City School Districts is entitled *Curriculum Trends and Textbook Needs*. (See Exhibit H.)

7. In instances where suitable commercial materials have not been available, Curriculum Branch personnel have written and the Los Angeles City School Districts have published booklets for use in teaching the democratic philosophy and understanding of the contributions and the cultures of the many ethnic groups. Examples:

Americans, Then and Now
Californians, Then and Now
Angelenos, Then and Now

(See Exhibit I.)

8. Another area of real need that has not been met by textbooks currently available relates to the teaching of values. Implied in the term "values" is recognition of the importance of developing better human relationships. The publication *The Teaching of Values* has been provided to teachers to aid them in presenting these concepts. (See Exhibit J. Refer to pages listed on insert.)

9. As indicated previously, a budget is allocated to each elementary and secondary school to enable them to purchase library books from an approved bibliography. In addition, limited funds have been allocated to the central library section. This money is used to purchase books that are regarded as essential. The exhibits have been prepared to indicate the specific titles of books purchased that depict the lives, cultures, and contributions of various ethnic groups. These books will be distributed during the school year 1966-67. (See Exhibit K: *Specific Titles Purchased by the Central Library Section to Be Distributed to the Various Elementary School Libraries for the School Year 1966-67*; Exhibit L: *Specific Titles Purchased by the Various Secondary Schools During the School Year 1965-66*.)

10. During a joint meeting of the Great Cities Committee on Instructional Materials and of the Liaison Committee of the American Textbook Publishers Institute, publisher representatives requested a list of suggested instructional materials, enumerated by topic and grade level, to meet the needs of youth residing in large urban centers.

Dr. Everett Chaffee, Associate Superintendent, Division of Instructional Services, Los Angeles Unified School District, provided the leadership in organizing and directing the efforts of the participants in this project. The completed pamphlet has been used as a guideline in the development and evaluation of textbook content by school districts throughout the nation and by the various publishing companies. This pamphlet is entitled *Instructional Materials to Meet the Needs of Urban Youth*. (See Exhibit M.)

There has been increasing effort by publishers to develop materials that realistically portray both the contributions and problems of the various ethnic groups. The interest and cooperation of publishers have been expressed in their meetings and conferences with personnel of the Division of Instructional Services. There has been a dearth of material that relates to specific geographic areas such as Los Angeles. We believe that it is very important to have materials