

"2. Recent developments in our courses of study may render a particular title no longer appropriate for carrying out our current curricular objectives.

"3. Some titles have been dropped because of the failure of the publishers to offer either revisions or supplements which would provide satisfactory treatment of the role of minorities in our history and culture."

Curriculum Bulletin #4, 1964-65 Series: "The 'Negro in American History,' a bulletin published by the Curriculum Bureau is in the hands of all teachers, supervisors, and administrators in the New York City School System. A sufficient number of sets have been sent to all junior and senior high schools so that they can be circulated among students in social studies classes."

Audio-Visual Materials on Minority Groups: "In the last year, 41 films, 80 slides, and 10 recordings have been listed by the Bureau of Audio-Visual Instruction. This Bureau produced the first in a series of six films to raise the self-image of minority group children."

BOARD OF EDUCATION OF THE CITY OF NEW YORK,
OFFICE OF INSTRUCTION AND CURRICULUM,
New York, N.Y., September 17, 1965.

To field assistant superintendents.

LADIES AND GENTLEMEN: In February of this year, I reported to you the results of a statistical survey, based on Bureau of Supplies requisition records, of the volume of purchases of textbooks dealing with the role of minorities.

I am glad to be able to announce that the results of the second survey, completed in June, show substantial increases in purchases of the titles on our recommended lists of books of this type.

Every district in the system has either maintained its previous high volume of orders or greatly increased its orders. These figures, of course, are based on the older district organization. You will find below the figures for your district, and also the figures from the earlier survey repeated for comparison.

Also, I want to thank you and your supervisors who contributed to preparing responses for our recent questionnaire on this subject, the results of which independently corroborate the progress indicated by our surveys.

In returning their questionnaires, many schools indicated that they plan to order additional books in the immediate future. I know you join me in hoping to see a major increase in purchases of titles from the recommended lists at the next ordering period in October. (These lists were contained in the following special circulars: #47, February 24, 1964; #17, October 28, 1964; #35, February 15, 1965.)

I recognize the difficult budgetary problem involved in replacing usable existing texts with new improved ones. I am planning to ask that the proportion of general school funds allocated to textbooks be increased for the specific purpose of meeting this replacement problem.

Sincerely yours,

JOSEPH O. LORETAN,
Deputy Superintendent.

BOARD OF EDUCATION,
OFFICE OF HIGH SCHOOLS,
New York, N.Y., January 28, 1966.

To academic high school principals.

Subject: Ordering Textbooks, Tests, Reference Books, Musical Scores, Charts & Maps for School Year 7/1/66 to 6/30/67. Requisitions Due March 11, 1966. (1966-1967 Allotment).

LADIES AND GENTLEMEN: (1) *Procedure for Determining Book Needs.*—To determine the need for a specific title for the school year 1966-1967 proceed as follows:

(a) Estimate the maximum number of pupils that will use the book during the Fall of 1966 or the Spring of 1967.

(b) Add an allowance of 10%.

2. Use only the lists on page 3. (Disregard all other lists). *Schools may not order books which are not listed even though the books have been submitted for listing.*

3. Check books immediately upon receipt. Claims for shortages, errors, etc., must be made immediately upon discovery. Certify and forward bills promptly to the Bureau of Finance.