

basic collections of audio-visual materials in relation to State standards, and according to local effort to supply instructional materials in relation to total school expenditures.

C. *Processing*. Allowable unit costs for cataloging, processing and delivery will be established by the LEA; this unit cost not to exceed the maximum unit costs established annually by the State Superintendent of Public Instruction.

III. DEADLINES

Funds must be encumbered by the end of the FY (June 30, 1966); liquidation (books received) must be accomplished by the end of the following FY (June 30, 1967).

IV. PROGRAM

A. *Standards*. The advisory committee will draw up revision of the current State quantitative and qualitative standards.

B. *Book Selection*. A comprehensive learning materials examination center to aid school personnel (public and private) in evaluating instructional materials will be established. Criteria and lists of professional aids are to be developed.

C. *Distribution*. Materials will be made available to private schools through loans to the schools from a county, city, or regional depository or a supplementary library center administered by a LEA. The LEAs select materials. The State Department of Public Instruction approves them, and the local unit writes the purchase order. State Department of Public Instruction or LEA retains title to all materials.

RÉSUMÉ, NORTH DAKOTA PLAN, TITLE II (ELEMENTARY AND SECONDARY EDUCATION ACT) 1966

I. ADMINISTRATION

The staff in the Office of the Superintendent of Public Instruction will consist of the Director of Library Services and Instructional Materials, assisted by the specialists in the Department of Public Instruction. The members of the State Board of Public Education and the Library Advisory Committee will provide counsel on administration.

II. ALLOCATION

A. Fiscal Year 1966: \$347,300.

B. *Percentages*: At least 75% of the total allotment shall be used for school library resources and 25% for other instructional materials. Textbooks shall be excluded until the need requires that the plan be amended.

Method of allocation: Ability of local districts to support the program adequately is initial basic criteria. A formula based upon the valuation per child in the school district will be used to allocate materials.

C. *Processing*: Processing and cataloging expenses for library books shall not exceed 75¢ per book.

III. DEADLINES

Funds must be encumbered by the end of the FY (June 30, 1966); liquidation (books received) must be accomplished by the end of the following FY (June 30, 1967).

IV. PROGRAM

A. *Standards*: The Department of Public Instruction will see that appropriate standards are developed and made available. Outstanding education people, with personnel from other state agencies, will form committees to assay current standards and requirements, using as a basis existing quantitative and qualitative standards in the "Administrative Manual for North Dakota Schools."

B. *Book Selection*: No recommended lists were identified.

C. *Distribution*: All requests by nonpublic schools will be made through the LEA, which shall retain title. Materials are to be made available to private schools on a loan basis.