

C. *Processing.* Necessary and essential costs, not to exceed 10% of a project application, for processing, cataloging, and delivery, may be considered as a part of the acquisition costs.

### III. DEADLINES

Funds must be encumbered by the end of the FY (June 30, 1966); liquidation (books received) must be accomplished by the end of the following FY (June 30, 1967).

### IV. PROGRAM

A. *Standards.* The Library Resources and Instructional Materials Division, with the assistance of the advisory committee, will use criteria developed by national, regional, and state organizations, agencies, and accrediting associations in upgrading requirements for materials. The Division will produce a guide to assist school districts in carrying out these standards.

B. *Book selection.* Suggested lists of eligible media shall be prepared to help school officials choose appropriate materials.

C. *Distribution.* The method of distribution of materials to public school children and teachers will be made on the basis of assessment of existing resources. The amount is not known at this time (see above). Note: (Special arrangements for service to private schools are currently being made.)

## RÉSUMÉ, OREGON PLAN, TITLE II (ELEMENTARY AND SECONDARY EDUCATION ACT) 1966

### I. ADMINISTRATION

The Oregon State Plan will be administered under the Director of the Curriculum and Instructional Media Section of the Division of Instruction, with project operations under a Coordinator for Title II. Consultants on instructional materials, school libraries, curriculum publications, instructional television and radio, and general and special field consultants will perform Title II duties. These include disseminating information; assisting local agencies and schools in project preparation, in building new and improved library and instructional materials collections, and in improving services with instructional resources; assisting in workshops at all levels; helping develop local leadership; providing inservice education; conducting surveys; and evaluating statewide the results of Title II projects.

### II. ALLOCATIONS

A. Fiscal Year 1966: \$975,357

B. *Percentages.* No textbooks may be purchased the first year. If an allocation is made thereafter it will be from 0-10% of total; up to 10% can be spent for textbooks thereafter if used. From 80% to 100% for school library resources, and 0% to 10% for other instructional materials. Libraries and instructional materials centers of all LEAs to be placed in five classes of relative need for materials on the basis of data in the State Department. Same information will be collected on private schools. On index of effort based on economic factors will be developed and schools placed in five groups according to effort corresponding to the five classes of need.

C. *Processing.* Processing, cataloging, and delivery allowable for school library resources, up to \$1 per item; for textbooks, up to 25¢ per item. Costs for standard commercial processing allowable up to above limits.

### III. DEADLINES

Funds must be encumbered by the end of the FY (June 30, 1966); liquidation (books received) must be accomplished by the end of the following FY (June 30, 1967).

### IV. PROGRAM

A. *Standards.* Department of Education will assure adequate standards based on official state school standards adopted in 1959, being revised by Department consultants; standards developed by the State Textbook Commission, and guidelines issued from time to time by the Department.

B. *Book Selection.* Textbooks shall be selected from the lists of state-adopted textbooks in the circulars of the State Textbook Commission. For subjects where