

located on a per capita basis. The remaining 50% to be distributed on a formula based on the districts' revenues plus its State support funds. No eligible district is to receive less than \$200.

C. *Processing*. Processing and cataloging expenses up to a maximum of \$1 per item will be allowed.

III. DEADLINES

Funds must be encumbered by the end of the FY (June 30, 1966); liquidation (books received) must be accomplished by June 30, 1967, with an extension of 20 days under State law.

IV. PROGRAM

A. *Standards*. The State standards, "Recommended School Library Services and Standards," will be used.

B. *Book Selection*. The approved book selection aids are listed in "Criteria for Selecting Instructional Materials" issued by the State Department of Public Instruction.

C. *Distribution*. LEAs shall retain title to materials. LEA shall submit application to the State on behalf of the private, as well as public, schools in the district and will loan materials on an equitable basis to all.

RÉSUMÉ, WEST VIRGINIA PLAN, TITLE II (ELEMENTARY AND SECONDARY EDUCATION ACT) 1966

I. ADMINISTRATION

An Assistant State Superintendent in charge of federal programs will coordinate all federally aided programs. The Administrator for Title II, who is an instructional materials specialist, will work under his general direction. An audio-visual specialist will be added, and all instructional specialists now on the staff will contribute their particular skills. The School Library Unit will be responsible for the supervision and evaluation of all public school library programs, inservice work, publications related to improved school library administration, supervision, and services, and for state leadership. Other Title II staff responsibilities will include program project evaluation and approval, development of forms and publications related to the program, coordination with Titles I and III and professional leadership and guidance to local agencies.

II. ALLOCATIONS

A. *Fiscal Year 1966*: \$924,800.

B. *Percentages*. Textbooks are excluded in fiscal 1966. Proportionate expenditures for school library and other printed and published materials, exclusive of textbooks, are to be determined by the LEA's for FY 1966, guided by the following priorities: highest for school library resources, high for special program needs such as remedial reading, special curriculum needs for programs for the handicapped; and lesser on quantitative and qualitative evaluation.

Method of allocation: For the first year, the formula for determining relative need will be based on the state aid formula and enrollment in public and private schools.

C. *Processing*. Pre-processing or commercial processing is allowed; for local processing, costs must not exceed \$1.00 per allowable item.

III. DEADLINES

Funds must be encumbered by the end of the FY (June 30, 1966); liquidation (books received) must be accomplished by the end of the following FY (June 30, 1967).

IV. PROGRAM

A. *Standards*. The State Department of Education will undertake a "Survey of School Library Resources and Instructional Materials." West Virginia has standards in terms of minimum numbers of books in school libraries; a committee of professional educators under the Title II administrator will undertake appropriate revision and development of existing standards.

B. *Book Selection*. Reliable professional selection tools shall be used as guides. One aid will be "Book Selection," in the West Virginia Library Manual for Junior