

RÉSUMÉ, PUERTO RICO STATE PLAN, TITLE II (ELEMENTARY AND SECONDARY EDUCATION ACT) 1966

I. ADMINISTRATION

Immediate responsibility for administering the plan in the Commonwealth Department of Education is assigned the Assistant Secretary of the Regular Instruction Program, supported by the Director of the Library Services Publishing Division (for textbooks), the Director of the Library Services (for school-library resources), and the Director of the Audio-Visual Education Programs (for other printed and published instructional materials). The Director of the Office for the Coordination of the Utilization of Non-State Funds will be responsible for the appropriate channelling of State plan activities. Consultative services will be provided local school districts by Central Office supervisors and technicians and Regional Supervisors.

II. ALLOCATION

A. Fiscal Year 1966: \$1,824,200.

B. *Percentages*: In public schools for the first year the proportion will be 15% for school-library resources, 60% for textbooks, and 10% for other. In private schools the money will be allocated 5% for school libraries, 2% for textbooks, and 3% for other. The remaining 5% will be spent for administration.

Method of allocation: Schools have been classified as "more needy" or "less needy" on the basis of the number of school library books per pupil and funds allocated in proportion. For the first year, funds are divided into separate allocations for public and private school children and teachers, based on the proportion of enrollments in each group compared with total enrollment.

C. *Processing*: Necessary and essential costs are allowable. An estimate of approximately 5% shall be considered as part of the acquisition cost. In no way may the allowance for the cost of these services exceed actual cost.

III. DEADLINES

Funds must be encumbered by the end of the FY (June 30, 1966); liquidation (books received) must be accomplished by the end of the following FY (June 30, 1967).

IV. PROGRAM

A. *Standards*: The Regular Instruction Program has developed a set of basic requirements and standards for application in public and other Commonwealth schools.

B. *Book Selection*: Selected textbooks are included in the official catalog of textbooks in use. For school library resources the following lists and reviewing media will be used. *ALA Booklist and Subscription Books Bulletin*, H. W. Wilson *Standard Catalogues for Elementary and High School Libraries*, the *Book Review Digest*, R. R. Bowker's *Libros en Venta en Hispanoamérica y España*, and others.

C. *Distribution*: Teachers, school librarians and other public school personnel will suggest materials they wish to use on loan. Requests will then be prepared and sent to the central office for review and approval. Private school officials will submit requests for materials, such requests to be reviewed and approved at the Department levels. All materials will be ordered by the Department, received and processed there. They will be sent to local school districts for distribution on loan to public and private schools within each district for the use of children and teachers in those schools. Title will be retained by the Commonwealth Department of Education.

RÉSUMÉ, VIRGIN ISLANDS STATE PLAN, TITLE II (ELEMENTARY AND SECONDARY EDUCATION ACT) 1966

I. ADMINISTRATION

Under the general direction of the Deputy Commissioner of the Division of Curriculum and Instruction, the following persons will have full-time supervisory and administrative duties for the program in the Virgin Islands Department of