

CHAPTER VII

SERVICES OF THE U.S. OFFICE OF EDUCATION

Title II of the ESEA charges the U.S. Commissioner of Education with the responsibility of administering the Act. He is required to:

- . Establish allotments for States, the Commonwealth of Puerto Rico, Guam, American Samoa, the Virgin Islands, and the Trust Territory of the Pacific Islands;
- . Approve State plans which comply with subsection 203(a) of Title II ;
- . Make payments to States;
- . Make reallootments of funds not required.

In his annual report to the Congress the Commissioner must include a full report of the activities of the Office of Education under this Act. He is authorized to delegate any of his functions except the making of regulations; accordingly he has assigned responsibility for Title II to the Division of Plans and Supplementary Centers in the Bureau of Elementary and Secondary Education.

A. Information and Coordination

Despite the fact that each State must devise its own plan and administer its Title II program in keeping with its practices, needs, and aims, many elements in the program are common to all the States. Recognizing this, the Division of Plans and Supplementary Centers serves as a clearing house to gather on a continuing basis and make available to the States, on request, information such as following:

1. Practices and procedures reported by all of the States for project planning, administration, supervision, and evaluation of Title II programs;
2. Financial and statistical problems and administrative procedures;
3. List of State publications dealing with standards, criteria for the selection of materials, and evaluative studies;
4. Annual lists of teachers, supervisors, school librarians, and educational media specialists in the States who attend NDEA Title XI summer or academic year institutes;
5. Sources of information on related programs in the U.S. Office of Education and other agencies.