

ARTICLE IX—LIBRARY BOOKS

SECTION 1. *Ordering Library Books.*—Schools, ordering Library books through the School Book Commission, shall use the order blanks provided by the School Book Commission. The order shall be made *in duplicate* and all information, indicated on order blank, shall be furnished. If all information is not furnished, the order will be returned to the sender.

SECTION 2. *Selection of Library Books.*—No library books, that do not appear on the library lists prepared by the State Library Committee, can be shipped by the School Book Commission.

SECTION 3. *Payment.*—Payment for library books may be made as follows:

- (a) Cash with order.
- (b) Cash on demand after books are delivered.
- (c) Three payment plan: 1/3 cash with order, 1/3 at the end of the first year, and 1/3 at the end of second year. A charge of 3½% interest shall be paid on unpaid balance. When the three payment plan is used, the trustees and County Superintendent of Education must sign the special order blank furnished by the School Book Commission.
- (d) If payment is not made by the first day of July, immediately following receipt of library books, no further shipment of library books or textbooks will be approved until payment is made.

ARTICLE X—COMPLAINTS AND INTERPRETATION

SECTION 1. *Complaints.*—Complaints in regard to the textbook and library book service shall be made to the Director of the School Book Commission.

SECTION 2. *Interpretation.*—The State School Book Commission shall interpret these regulations both as to the meanings of words and substance of thought, and shall make changes or additions from time to time as conditions may warrant.