

Questionnaire: Part I. Description of the Program

1. Objectives or purposes—what the program does or is intended to do.

2. How it operates (e.g., wholly a direct Federal operation, conducted in regional and field offices with headquarters supervision; technical assistance to ----; grant-in-aid or contract with ----; loans to ----; training programs for ----; etc.

3. Brief history of the program.

4. Level of operations or performance, fiscal years 1964–67. The estimates for 1966 and 1967 should report data consistent insofar as possible with the estimates in the President's budget for 1967. (Please supply a table based on this form:)

Program: -----
Department or agency, and office or bureau:-----

Measure (see notes below for definitions and illustrative units)	Unit (see notes)	Fiscal year 1964	Fiscal year 1965	Fiscal year 1966 estimates	Fiscal year 1967 estimates
(a) Magnitude of the program (please specify unit)....					
(b) Applicants or participants:					
State government agencies.....					
Local communities or governments (specify)....					
Individuals or families (specify).....					
Other (specify).....					
(c) Federal finances:					
Unobligated appropriations available.....					
Obligations incurred.....					
Allotments or commitments made (specify)....					
(d) Matching or additional expenditures for the program (specify nature of entries).....					
(e) Number of Federal Government employees administering, operating, or supervising the activity (indicate their roles).....					
(f) Non-Federal personnel employed in the program.....					
(g) Other measures of level or magnitude of performance (specify nature of entries).....					

NOTES FOR QUESTION 4

The letter preceding each explanatory note refers to the corresponding "Measure" in the tabular form above.

(a) Examples: Numbers of cases, persons, establishments, properties, stations, approved projects, completed structures or projects, contracts awarded or completed, items produced or sold, or other units indicating magnitude of the activity. If unit is in terms of beneficiaries (individuals, families, or other types), indicate whether these are direct or secondary beneficiaries of the program.

(b) Specify whether number refers to applicants, participants, or some other category. Specify type and number of units involved—e.g., States, local communities or governments, individuals or families, establishments, firms, or organizations.

(c) In cases involving permanent or indefinite appropriations or trust funds, please specify.

(d) Show amount of matching or additional expenditures, if any, for the activity or program which were (or will be) financed from non-Federal funds by the grantees, contractors, borrowers, aid recipients, or other participants or cooperators. If all such figures are estimated, please explain the basis of the estimates and their derivation.

(e) Man-years devoted to the particular program or activity by individuals in Federal employment, civilian or military.

(f) Number of non-Federal employees engaged in the assisted activity or program, excluding trainees, fellows, and other participants or beneficiaries.

(g) Include significant work-performance data for the program or activity.

5. Estimates of the probable level or magnitude of performance of the program in 1970, taking into account the conditions in which