

all research programs of OE were consolidated during the reorganization into the Bureau of Research. To make certain that the research supported by the Office is relevant to the needs of education and integrated into the overall planning and operations of the Office, several formal mechanisms have been created. These are described in detail in the report.

Staff units aid in the coordination process as follows:

The Office of the Associate Commissioner for International Education coordinates international activities administered by the Office and serves as a focal point for OE relationships with other agencies in the field of international education.

The Office of the Associate Commissioner for Federal-State Relations coordinates programs aimed at improving the leadership resources of State educational agencies.

The Office of Administration coordinates the OE budget and the financial aspects of grant programs.

The Office of Disadvantaged and Handicapped exercises staff review and serves as a central point of information and liaison with other agencies in connection with programs dealing with the education of the disadvantaged and handicapped.

The Office of Equal Educational Opportunities assures the compliance of educational agencies with the provisions of the Civil Rights Act and provides advisory services with respect to problems incident to desegregation.

The Office of the General Counsel, DHEW, coordinates the issuance of all program regulations.

The Office of Information coordinates the preparation and issuance of informational material about OE programs.

The Office of Legislation coordinates the legislative requirements of the Office.

The Office of Program Planning and Evaluation coordinates the planning and evaluation activities of OE components. It also develops long-range education goals and plans which help integrate the purposes and objectives of the Office's programs.

The Contracts and Construction Service is responsible for the negotiation and administration of all contracts and grant arrangements made by the Office of Education and provides legal and engineering services needed for construction programs.

The National Center for Educational Statistics collects, analyzes, and provides statistical data needed for planning, funds allotment, administration, and review of OE programs. It also coordinates reports requested from program participants and the public in order to assure comparability and consistency of information, eliminate duplication, and minimize reporting burdens of respondents.

The Office of Education uses a number of mechanisms to coordinate its programs with those of other Federal agencies:

The Office has developed a close relationship with the National Science Foundation on science education matters involving fellowships, institutes, and curriculum development. The specific methods utilized to promote cooperation are generally of an informal nature, taking the form of information sharing and staff consultation on new programs. In the field of curriculum development, cooperation has been institutionalized by the appoint-