

the results of the study. The recommendations should be listed in the following categories, where appropriate:

- a. Instrumentation
- b. Biotechnology and Human Research
- c. Electronics and Control
- d. Materials and Structures

4. At the time of each presentation, the contractor shall deliver to MSFC 50 copies of a brochure containing reproductions of the slides or charts used in the briefing, supported by a short description on the facing page.

B. *Reports Approval Requirements.*—1. The contractor shall submit a detailed outline of each volume of the final report to the COR for approval prior to a preparation of the report.

2. Before final publication, draft copies of each volume of the final report shall be submitted to the COR for review and approval. The number of draft copies required shall be determined by the COR.

C. *Printing Requirements.*—1. The requirements outlined in paragraph 35 of Government Printing and Binding Regulations, Joint Committee on Printing, Congress of the United States, April 1, 1964, concerning contract printing, are waived in accordance with the Committee's Authorization No. 21985.

2. Printing of reports resulting from this study shall be in accordance with the following general specifications:

- a. Method of Reproduction—offset;
- b. Finished Size—8½" x 11";
- c. Paper—60-litho cover stock;
- d. Pages will be printed on both sides, blank pages will be avoided when possible;
- e. Oversize pages will be avoided when possible, but if necessary will be folded to 8½" x 11";
- f. Additional color shall be used only upon prior approval by the COR;
- g. Binding shall be the most economical method commensurate with the size of the publication and its intended use.

3. The cost of printing the final reports shall be a line entry on the financial reports (NASA Form 533). The cost includes composition, platemaking, presswork, and binding. Composition includes typesetting or final copy preparation by any method used as a substitute for typesetting.

D. *Visual Aids Required.*—The contractor shall deliver to MSFC two sets and one set to NASA Headquarters (MTE) of 2" x 2" slides of all charts used in the final presentation and one set for the mid-term presentation. The slide mounts shall not be more than 3/32" thick.

IX. Program management

A. *Technical.*—1. This contract will be administered and monitored by Marshall Space Flight Center (MSFC) of the NASA. The MSFC will monitor all technical activities of the contractor, provide technical direction and coordination and expedite the resolution of problem areas. The scope of the task requires that a number of NASA centers, contractors, and other organizations be involved in its implementation. The MSFC will be the focal point for this coordination activity.

2. The contractor shall assign a competent study program manager, free of other responsibilities, and staff to provide maximum continuity to the study effort.

3. The COR and other NASA representatives will visit the contractor's facility periodically to evaluate technical progress. The COR may also call periodic meetings to resolve problems when required.

4. During the performance of the study, the Contracting Officer or his authorized representative may redirect the study as required for maximum benefit to NASA.

5. It will be necessary for the contractor to coordinate the exchange and integration of all pertinent information with other NASA elements, other Government agencies, and contractors performing on studies or programs that are in progress or that may be initiated during the life of this contract. This integration and coordination activity will be as specified by the Contracting Officer or his authorized representative, and will include reports, both written and oral, presentations conferences, and special meetings.