

properly evaluated until after June 30, 1968, the target date for completion of the reviews for determining which of the existing commercial and industrial activities shall continue in-house and which shall be done by private enterprise.

We will continue, with the Federal agencies, our efforts to assure effective implementation of the procurement policies of the Government in this area.

POLICIES AND PROCEDURES CONCERNING THE UTILIZATION, RETENTION, AND ACQUISITION OF REAL PROPERTY BY THE GOVERNMENT—CIRCULAR A-2

With respect to Federal holdings of real property, we have reaffirmed existing policies and enunciated certain new policies in a recent issuance to agencies. Also we are striving, with the cooperation of all Federal Agencies, to improve procedures in the management of real property to assure—

Effective and economical use in meeting program objectives.

Identification of unneeded property.

Unneeded property is reported excess.

Return of surplus real property where appropriate to local tax rolls, and

That acquisitions, from whatever source, are consistent with actual program requirements.

Last year we advised the Subcommittee on Federal Procurement and Regulation that we were reviewing the problem of how to improve management of real property to assure stronger, sustained progress to achieve these objectives. Our preliminary studies have been completed and the Bureau has recently issued guidelines to the heads of Federal Agencies in the form of a revision to Bureau of the Budget Circular No. A-2, which we believe establishes a solid base for improving the management of Federal real property. The revised circular sets forth the Government's policy on the utilization, retention, and acquisition of Federal real property. It replaces one issued in October 1955 which was limited to providing guidelines for the identification and reporting of excess real property.

(Circular A-2 is included in the record at this point.)

EXECUTIVE OFFICE OF THE PRESIDENT,
BUREAU OF THE BUDGET,
Washington, D.C., April 5, 1967.

Circular No. A-2 Revised.

To: the heads of executive departments and establishments.

Subject: Utilization, retention, and acquisition of Federal real property.

1. *Purpose.*—This Circular rescinds and replaces Bureau of the Budget Circular No. A-2, dated October 18, 1955. This revision redefines the Circular's coverage; restates the Government's general policy with respect to utilization, retention, and acquisition of Federal real property; provides guidelines for identification of excess real property; and prescribes an annual report to be submitted by each agency on the results of implementation of this Circular.

2. *Coverage.*—The provisions of this Circular apply to all Federal real property located in the United States, the Commonwealth of Puerto Rico, the Virgin Islands, and Guam, except those categories of real property specifically excluded in paragraph 2b, below.

a. For purposes of this Circular, Federal real property will include:

(1) Land, buildings, structures, and facilities (including Government-owned buildings, structures, and facilities located on other than Government-