

To assist all agencies in their management and uses of automatic data processing equipment, the initial phases of a Government-wide information system have been designed and will become operational early in calendar year 1967.

While significant progress has been made, all agencies will continue to give major attention to achieving the goals set forth in the President's memorandum to all department and agency heads on June 28, 1966.

EXECUTIVE OFFICE OF THE PRESIDENT,
BUREAU OF THE BUDGET,
Washington, D.C., April 20, 1967.

CIRCULAR NO. A-83

To: The Heads of Executive Departments and Establishments.
Subject: ADP management information system.

1. *Purpose.*—This Circular prescribes the establishment and maintenance of an integrated system to provide information for the management of automatic data processing activities in the Federal Government. This System carries out certain of the recommendations in the Bureau of the Budget Report to the President on the Management of Automatic Data Processing in the Federal Government (Senate Document No. 15, 89th Congress), and will materially assist in meeting the requirements of Public Law 89-306, approved October 30, 1965, for the economic and efficient purchase, lease, maintenance, operation, and utilization of automatic data processing equipment by Federal departments and agencies. The System will—

(a) provide to the Bureau of the Budget, the Department of Commerce, and the General Services Administration timely and comprehensive information to assist these agencies in the discharge of their responsibilities under Public Law 89-306,

(b) provide assistance to agency heads in the administration and management of their automatic data processing activities,

(c) provide a comprehensive and perpetual inventory of electronic data processing equipment, and

(d) provide integrated subsystems for inventory, utilization, manpower, cost and acquisition history. Additional subsystems concerning selected information on program plans, budget requirements, equipment and software performance, applications, and personnel requirements will be considered for development and subsequent integration into an advanced management information system for ADP.

Circular No. A-55, Revised, dated November 15, 1963, Subject: "Annual reports on the utilization of automatic data processing equipment in the executive branch" and Transmittal Memorandums No. 1 and 2 are hereby rescinded.

2. *Use of Management Information System.*—The Management Information System has been developed to facilitate and improve the management of the Government-wide ADP program and the ADP program within and between agencies:

(a) This System is also designed to produce specific information for a variety of management levels which will be useful in—

(1) determining the scope, nature and cost of ADP activities on an activity, installation, agency-wide and Government-wide basis;

(2) shaping ADP management policies and evaluating the effects of such policies;

(3) providing broad indications of effectiveness and efficiency in ADP operations;

(4) negotiating improved terms and conditions for Federal Supply Schedule contracts, based on a more comprehensive picture of current and projected ADP operations;

(5) planning and effecting the redistribution of intra- and interagency excess ADP equipment;

(6) operating Sharing Exchanges and Data Processing Centers and arranging for joint use of ADP equipment and services;

(7) exchanging information and experiences among ADP installations and agencies having common applications and problems;