

(a) *Partial exemptions—*

(1) *Control Systems Equipment.*—EDPE which is an integral part of a total facility or larger complex of equipment and has the primary purpose of controlling, monitoring, analyzing, or measuring a process or other equipment is exempt from EDPE Utilization reporting and Summary ADP Manpower and Cost reporting.

(2) *Classified System Equipment.*—EDPE, the physical location of which is classified, is exempt from EDPE Utilization reporting and Summary ADP Manpower and Cost reporting. In other reporting (ADP Unit Identification) location information which is unclassified should be used.

(3) *Mobile Systems Equipment.*—Mobile EDPE installations on ships, planes, or vans are exempt from EDPE Utilization reporting only. This exemption includes EDPE installed with military units which are deployed or subject to deployment in areas of active military operations against an enemy force.

(4) *Reutilization Equipment.*—Government-owned EDPE acquired through Government reutilization programs is excluded from EDPE Acquisition History reporting only.

(b) *Full exemptions—*

(1) Analog computers are exempt from the provision of this Circular.

(2) EDPE which is built or modified to special Government design specifications and is integral to a weapons system is exempt from the provisions of this Circular.

5. *Reporting frequency and due dates.*—In order to assist agencies to effect an orderly transition to the machine readable inputs and frequencies specified in this Circular, the effective date of the Management Information System reporting requirements is established at June 30, 1967. Reports are required as of that date for the periods specified in attachments hereto and are due at the Management Information System Central Processing Point, Inventory and Requirements Analysis Branch (FTII) General Services Administration, 7th & D Streets, S.W., Washington, D.C. 20407, as set forth in the following schedule:

MIS reports

Report	Frequency	Due date at MIS processing point
ADPE inventory.....	Each June 30.....	30 days after end of applicable period.
Projected EDPE gains/losses....	Each June 30 and Dec. 31.....	Do.
Actual EDPE gains/losses (perpetual inventory inputs).....	Upon installation or release....	10 days after installation or release.
EDPE utilization.....	Each June 30 and Dec. 31	30 days after end of applicable period.
EDPE acquisition history.....	After performance period and acceptance of EDPE.	30 days after end of performance period and acceptance of EDPE.
Summary ADP manpower and cost.	Each June 30.....	45 days after end of applicable period.

6. *Reporting formats.*—All inputs required by this Circular will be transmitted to the MIS Central Processing Point in machine readable media and in the sequence specified in the attachments hereto. It is anticipated that a limited number of agencies and units will not have the ADPE capabilities to respond to the requirements for machine readable inputs and in such cases these agencies may submit data on a punch card transcription sheet which can be obtained from the MIS Central Processing Point.

7. *Transmission.*—In order to maintain comprehensive and timely information and exploit the processing capabilities of the prescribed mechanized data, it is suggested that agencies explore and determine the most economical and efficient method of preparation and transmission necessary to meet the established due dates.

8. *Effective Date.*—The provisions of this Circular are effective immediately.

CHARLES L. SCHULTZE, *Director.*