

BB No. 80-R172
Form Approved

ATTACHMENT B
Circular No. A-83

ADPE INVENTORY

(CARD FORMAT C)

Required ADPE Inventory reports are, as follows:

- a. ADPE Inventory. A complete inventory of all installed EDPE and PCAM will be prepared once each year. Inventories are required at the component level. Components are individual machines which are acquired to operate independently or as an integrated group or system. Although variation in terminology exists among manufacturers, individual machines are generally identified by type and model numbers. GSA Federal Supply Schedules should be used as a guide for type and model numbers.

Examples: RCA 441-1 (Magnetic Tape Unit), RCA 304 (Processor); BUR 9211 (Card Punch), BUR 9372-2 (Disk File); UNI 3010-13 (Processor), UNI 0755-05 (Printer); IBM 026-2 (Card Punch), IBM 729-3 (Magnetic Tape Unit), IBM 407-E4 (Accounting Machine).

Special features, accessories, or machine capacity increases which are installed on EDPE components or PCAM should not be reported. When installation of these items changes the type and model number of EDPE components or PCAM, the new type and model number should be indicated.

The inventory of installed EDPE and PCAM will be prepared as of June 30 of each year. ADPE inventories will be prepared in accordance with Card Format C.

- b. Projected EDPE Gains/Losses. Projected EDPE gains/losses (G/L) will be prepared as of each December 31 and June 30 as follows:

December 31: Report all EDPE G/L that are projected during the remainder of the current fiscal year and during the budget year.

June 30: Report all EDPE G/L that are projected during the budget year (which starts the first day of the new fiscal year after the "as of date").

Projected G/L reports will normally be prepared at component level in accordance with Card Format C, provided all components of an EDPE System are known. If any component of a projected gain of an EDPE System is unknown at the reporting "as of date", prepare one Card Format C for the central processing unit only. When an EDPE