

ECONOMIC OPPORTUNITY ACT AMENDMENTS OF 1967 1601

SANTA CLARA - SUNNYVALE AREA SERVICE CENTER

PERSONNEL

Budget Explanation 1967 - 68

The Director's approved salary is (1 month)	846.00
Anniversary date is June 1, 1967	
5% salary increase from 6/1/67 - (11 months)	42.00 @ mo.
Monthly salary as of 6/1/67 - (11 months)	888.00

Specialist, Community Development & Job Development	
Specialist approved salary is	664.00
Anniversary date is 6/1/67	
5% salary increase as of 6/1/67 is	33.00
Monthly salary as of 6/1/67 (11 months)	697.00

Information & Referral, and Agency Coordinator Specialist	
approved salary is	664.00
Anniversary date is October 1, 1967	
5% monthly salary increase as of 10/1/67 - (7 months)	33.00
Monthly salary as of 10/1/67	697.00

2 Community Aides are new positions to begin with the program year May 1, 1967. Do not require 5% increase.

Clerk Typist - Step I approved salary	378.00
Anniversary date 11/1/67	
5% salary increase from 11/1/67 (5 months)	19.00
Monthly salary as of 11/1/67	397.00

Clerk Typist proposed monthly salary	417.00
No salary increase. This position is being created within the guideline allotted to this center by the SOC, and is needed to assist in the increased workload of the Director and the Specialists and the large number of recipients that we are now serving.	

The number of personnel that require a 5% salary increase and the amount are as follows:

Director - \$42.00 X 11 months =	462.00
C.D.S. & Job Development Spec. - \$33.00 X 11 months	363.00
IER and Agency Coord. Spec. \$33.00 X 7 months	231.00
Clerk Typist - \$19.00 X 5 months	95.00
TOTAL 5% salary increase	<u>1,151.00</u>
Outside guide line	\$1,151.00

SOC guideline for personnel	\$47,840.00
Proposed budget	\$49,626.00
Less 5% salary increase	<u>1,151.00</u>
TOTAL adjusted budget	\$48,475.00
Less SOC Guideline for personnel	<u>47,840.00</u>
Amount over guideline	\$ 635.00