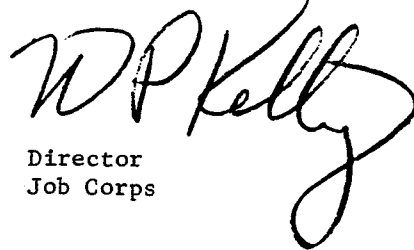


The following establishes standards for Job Corps staff members. The purpose of these standards is to help staff members be effective models for Corpsmembers. These standards emphasize that the way a staff member looks and acts has an important influence on Corpsmembers. These standards are the minimum required, and do not replace Center regulations, or Civil Service regulations.


Director
Job Corps

Appearance and Conduct

Many Job Corpsmembers come to Job Corps with habits of appearance and conduct that are not acceptable on a job. Job Corps must give them new habits. There are two effective means for accomplishing this goal: example and reinforcement. When a staff member sets a good example, he helps Corpsmembers learn to dress, look, and act in ways that will help them be successful on the job.

To set a good example of dress and behavior, Job Corps staff members must meet the same standards that industry requires for comparable situations and activities. Where center regulations do not explicitly define dress requirements, each staff member is expected to exercise good sense while keeping in mind that an example is being set for Corpsmembers. In no case is bizarre or slovenly dress to be justified on the basis of comfort or informality.

1. Clothes should always be neat and clean.
2. Women's hair styles should be conservative and their make-up moderate.
3. When a staff member wears a beard, he should do so with the knowledge that