

Special awards, citations or publications: Public Health Service Surgeon General's Commendation Medal. Outstanding Alumnus, College of Pharmacy, University of Southern California, 1967. Listed in Who's Who in American Men of Science. Six publications.

DEPARTMENT OF HEALTH, EDUCATION AND WELFARE—BIOGRAPHICAL SKETCH

Name: Winton B. Rankin.

Position: Special Assistant to the Assistant Secretary for Health and Scientific Affairs 1969—.

Birthplace and date: Bessemer City, N.C.; October 26, 1916.

Education: B.S., Appalachian State Teachers College, Boone, North Carolina, 1935. B.S., Pharmacy, Ferris Institute, Big Rapids, Michigan, 1937. M.S., Chemistry, North Carolina State College, Raleigh, North Carolina, 1939.

Experience: Deputy Commissioner, Food and Drug Administration, 1966-1969. Assistant Commissioner, Food and Drug Administration, 1961-1966. Assistant to the Commissioner, Food and Drug Administration, 1954-1961. Assistant Director, Division of Field Operations, Food and Drug Administration, 1948-1954. Employee Member Civil Service Commission Board of Review for the Food and Drug Administration, 1953-1959. Food and Drug Officer, Food and Drug Administration Headquarters, 1946-1948. Chief Inspector, Boston District. Food and Drug Administration, 1944-1946. Food and Drug Inspector, Food and Drug Administration, 1940-1944. Seafood Inspector, Food and Drug Administration, 1939-1940. Retail Pharmacist, Wilson, North Carolina, 1939.

Association Memberships: American Association for the Advancement of Science. Association of Official Analytical Chemists. Association of Food and Drug Officials of the United States. American Management Association.

Special awards, citations or publications: Numerous papers on administration of the national food and drug laws. Superior Service Award, Federal Security Agency, 1952. Citation for outstanding contributions to the National Public Health and Welfare, Drug and Allied Products Guild, Inc., 1964. Honorary D.Sc. Degree, Ferris State College, 1965. Honorary member, American Pharmaceutical Association, 1967.

[Division of Hospitals Circular Memorandum No. 66-31]

DEPARTMENT OF HEALTH, EDUCATION, AND WELFARE, PUBLIC HEALTH SERVICE, Washington, D.C., June 9, 1966.

To: Medical Officers in Charge, U.S. Public Health Service Hospitals, U.S. Public Health Service Outpatient Clinics

Subject: Utilization Program

Applies to: All Stations

1. Background and Division Policy

Recent enactment of health insurance legislation for the elderly, Public Law 89-97, "Social Security Amendments of 1965," and subsequent actions taken by the Joint Commission on Accreditation of Hospitals at its Annual Meeting of December 11, 1965, have spurred new interest in optimum utilization of hospital facilities and services.

This Circular Memorandum establishes the Division of Hospital's policy that a Utilization Program will be in effect at each Public Health Service Hospital, beginning July 1, 1966.

Although not mandatory for PHS Outpatient Clinics, it is recommended that these stations also establish formal procedures to assure efficient utilization of personnel, physical resources, and patients' time.

2. Utilization Committee

To further achievement of excellence in medical care practice and to implement changes in practices and procedures that will assure optimum efficiency, a Utilization Committee will be established by the MOC of each PHS Hospital no later than July 1, 1966.

The Medical Officer in Charge may find it desirable to integrate the functions of the Utilization Committee with an existing committee, such as the Medical