

CHAPTER 7
PHARMACY

3-7.5B continued

However, a quantity only for the particular emergency should be purchased. The Service Unit Director or his designated representative should approve all requests for emergency drug items not regularly stocked.

- C. Records. It is recommended that records be prepared by the secretary and that the permanent record of the committee's activities be kept in the office of the executive secretary. Copies of minutes and records will be prepared and forwarded to each member of the committee, the Indian Health Area Director, each facility, and the Chief, Division of Indian Health, attention: Chief, Pharmacy Branch, through the Indian Health Area Director.

3-7.6 AREA AND HOSPITAL FORMULARY

An Area Formulary containing all drugs approved by the Area Pharmacy and Therapeutics Committee will be compiled and maintained current by the Chief, Area Pharmacy Branch with the Area Pharmacy and Therapeutics Committee serving as an advisory body. The format of the Formulary will be standard throughout the Division. Generic or official names, when they exist, will be used instead of trade names. The metric system will be used and lists of package sizes will be available. Alphabetical cross references of generic-trade and trade-generic names will be included. A current copy of the Area Formulary will be maintained at each nursing station and each field facility where drugs are located.

The Chief, Division of Administrative Services, Public Health Service, shall be notified of additions and deletions to the Area Drug Formulary.

3-7.7 ADVERSE DRUG REACTION REPORTS

Each facility shall participate in the adverse drug reaction reporting program of the Food and Drug Administration. Such reports will be forwarded directly to the Food and Drug Administration with a copy of the report being filed in the pharmacy that provides services for the facility.

3-7.8 PHARMACY LIBRARY

- A. A library with the latest edition of the following books shall be maintained in each pharmacy:
- United States Pharmacopeia
 - National Formulary