

EXHIBIT 13HOW DO I CHARGE THESE EXPENSES:

	<u>Foundation</u>	<u>Personal</u>
<u>HOME EXPENSES:</u>		
1. When my home needs - painting - repairs - or service of any type (plumber, electrician, carpenter)		
2. When my home requires a full-time housekeeper		
3. When my home requires a part-time servant		
4. When my home requires a part - or full-time gardener		
5. When my home requires new furniture		
6. When my home requires garden supplies (fertilizer, plants)		
<u>INSURANCE:</u>		
1. Who pays fire insurance policy		
2. Who pays life insurance policy		
3. Is the Foundation or am I the beneficiary		
4. Should I notify my insurance companies		
5. How about accident insurance		
6. Is a Will necessary		
<u>TRAVEL AND EXPENSES:</u>		
1. On a <u>business</u> trip, who pays for:		
Car expense		
Gas expense		
Hotel and meals		
Cab or car rentals		
What reports do I keep		
2. On a <u>pleasure</u> trip:		
Car expense		
Gas expense		
Hotel and meals		