

Mr. CURTIS. And those people are largely out in the field, I guess, at the plants where these materials are being produced to comply with the contracts?

Mr. MORRIS. Many of them are, sir. Others work out of central offices.

DEVELOPING A SPECIAL CORPS

Mr. CURTIS. I thought it was excellent, as I say, that you—that the concept was initiated of developing a corps, which would include, I would imagine, promotions within that group, special on-the-job training, and out-of-job training and so on.

I wish you would supply for the record a little progress report on where we are, that would update us. I think the last time was about a year ago.

Mr. MORRIS. Be glad to.

(The following material was subsequently filed by the Department:)

On-the-job training is a continuous program at all supervisory levels of management. It is a responsibility given to all supervisors—written into their job descriptions. This type of training takes shape in the form of “show or tell” at the employees desk, written instructions and orientation of new employees to their job.

There are both planned and “when required” type of meetings held by supervisors to continuously update their personnel.

There is local training based upon formalized courses offered by the Army Logistics Management Center, Fort Lee, Virginia. Many Military installations, by the use of their own personnel for instructors, use course material from ALMC in classroom type of training during office hours.

To supplement the “on-the-job” as well as “out-of-the-job” training, local schools and colleges are used in after duty hours classes. There is also the self development effort by employees in the use of extension or correspondence courses offered to them by the Services.

The Department of Defense has resident and traveling training courses of study for the functional areas of procurement and contract administration. In addition, there are other courses of study related to these functional areas, such as, automatic data processing, management techniques, etc.

Listed below is the index of courses listed by schools. The key to the abbreviations is as follows:

(JT) Courses offered in conformance with Department of Defense Directive 5010.9 “Defense Logistics Management Training Program”.

(AF) Service peculiar courses offered by the Air Force.

(AR) Service peculiar courses offered by the Army.

(Joint Proc) Courses approved by the Defense Procurement Training Board.

The traveling courses of study (taken to the field activities) are those listed as Navy Sponsored Courses shown under the heading “Headquarters Naval Material Command.” There is one exception at the present which is the “Defense Procurement Executive Refresher Course” now located in Washington, D.C.

The courses for procurement are identified with a “P” and the contract administration with a “C”. Where there is an interest for both functional areas, it is marked with a “PC”.

Following the index of courses is the career (Master) development chart for the Civil Service Commission procurement career field. This shows the basic training requirements for advancement in this series. The quality assurance (inspection), production and engineering functional areas that are associated with contract administration area do not have similar basic requirements for advancement.