

Nation's Capital. The District of Columbia Government is unique among municipalities in that it also provides services normally provided by county and state governments.

In addition to the administration of public safety matters within the municipality, close coordination and cooperation with surrounding local jurisdictions in the States of Maryland and Virginia must be maintained.

Duties and Responsibilities

Under the general direction of the Mayor and subject only to clearance of major policies and decisions, the Director of Public Safety has full responsibility and authority for directing and administering the following functions:

A. Metropolitan Police Department

1. Developing and implementing major programs and policies relating to the functions of the Metropolitan Police Department.
2. Planning and prescribing departmental policies; coordinating, directing and controlling all police programs, services, and operations of the District of Columbia.

B. D. C. Fire Department

1. Developing and implementing major programs and policies on fire prevention and fire suppression; planning and prescribing fire department policies; coordinating, directing, controlling all of the fire prevention and fire fighting programs, services, and operations of the District of Columbia.
2. Representing the Mayor in coordinating fire prevention and fire fighting programs, services, and facilities of the District of Columbia with those of other communities in the Washington Metropolitan Area, and with the Federal Government.

C. Office of Civil Defense

1. Developing and implementing policies, plans, and programs for providing civil defense and major disaster protective and relief measures within the District of Columbia.
2. Coordinating District of Columbia civil defense and major disaster plans and programs within the District Government and with the plans and programs of the Federal Government, and with State and local jurisdictions.

3. Representing the Mayor on matters pertaining to civil defense and major disasters with Federal and State civil defense agencies, the Military District of Washington, private enterprise, public groups, firms, and individuals.

In carrying out the above duties and responsibilities, incumbent directs an organization of two major departments (Police and Fire) and the Office of Civil Defense consisting of approximately 5,000 employees.

Maintains close personal contacts with the courts in the District of Columbia, the Office of the U. S. Attorney-General, Congressional Committees, high officials of other government agencies, and civic organizations.