

proved by the chaplain in consultation with the denominational representatives. Classes will be limited to those inmates authorized to attend.

d. Reasonable limits must be placed on the accumulation by individuals of quantities of religious material. Where these limits are exceeded, inmates shall be given the option of donating the material to the institution or assuming the cost of shipping excess religious literature to an approved correspondent. If neither option is exercised, the material shall be confiscated.

e. The policy of augmenting usual religious services does not contemplate the admission of clergymen to conduct worship services except on invitation of the chaplains pursuant to the policies set forth above.

f. *Diet.*—Inmates should be given the option to abstain from eating those food items served to the general population which are prohibited by their religion. Ordinarily, the provision of special diets or the introduction into the institution of special foods or cooking utensils must give way to the practical problems of institutional administration.

Upon receipt of an inmate request, it shall be the responsibility of the institution, when qualified leadership is available, to provide opportunity for celebration of that ritual of sacramental nature necessary to meet at least minimal annual requirements imposed by bona fide membership in a given religious faith. For instance, for those of Jewish Faith, authority is granted to arrange for the observance of the annual Passover Seder. Sacramental elements, within limitations imposed by regulation, shall be obtained by the institution through funding for religious activities. Seder sacramental elements are defined as: grape juice, matzos, bitters, green vegetable, haroses, and the lamb bone.

3. MISCELLANEOUS

Religious and other greeting cards available through the office of the chaplains shall be distributed on a free and non-discriminatory basis; the lack of commissary funds shall not be a criterion for distribution. Mailing of these cards will be according to established institutional correspondence regulations. Postage of such cards will be according to normal institutional procedure; fees for postage shall not be taken from the chaplains' budget.

4. *This policy statement is cancelled upon inclusion in the inmate management manual.*

MYRL E. ALEXANDER,
Director, Bureau of Prisons,
Commissioner, Federal Prison Industries, Inc.

BUREAU OF PRISONS, WASHINGTON, D.C., POLICY STATEMENT—SUBJECT:
INMATE DISCIPLINE

1. PURPOSE

The objectives of inmate discipline and control are fully consonant with the correctional objectives of the institution, the focus being on (a) individual inmate adjustment to the programs, behavior standards and limitations imposed by the administration; and, (b) the general welfare of the institutional community.

2. EXPLANATION

While the foregoing statement of purpose has been basic to inmate management and control for many years, a reaffirmation of policy and standards at this time will serve as a basis for the formulation of more precise guidelines and evaluative procedures.

3. CANCELLATION

Policy Statement 7400.4 dated 9-9-66 is hereby cancelled.

4. POLICY

It is the policy of the Bureau of Prisons that inmates shall be subjected to disciplinary action only for the purposes expressed above and only in accordance with basic requirements listed below. This is in recognition that disciplinary sanction is but one factor in correctional treatment and control and that, as applied to an inmate who has misbehaved, the sole objective is his future voluntary acceptance of certain limitations which are being imposed upon him.