

- g. Postmaster and rural carrier positions
 - i. Qualification investigations
 - ii. Evaluation
 - 4. Referring qualified eligibles
 - a. Wage board positions
 - b. Clerical positions
 - c. Technician, subprofessional, and other support positions
 - d. College level positions
 - e. Middle and senior level position
 - f. Hearing examiner positions
 - g. Postmaster and rural carrier positions
 - 5. Resolving questions of physical fitness
 - 6. Determining character fitness and resolving other appointment issues
 - a. Special suitability issues
 - b. Investigations of applicants and eligibles
- III. Executive manpower
 - 1. Agency staffing reviews
 - 2. Inventory operation
 - 3. Search and referral
- IV. Federal employment assistance to veterans
- V. Technical assistance
- B. Assuring the suitability and loyalty of the Federal work force:
 - I. Suitability investigations
 - 1. National agency check and inquiry
 - 2. Limited suitability—Investigated
 - 3. Limited suitability—Letter of interrogatory
 - 4. File search service
 - II. Reimbursable investigations
 - 1. National agency checks
 - 2. Full field
 - 3. File search service
 - III. Other investigations
 - 1. IOELB
 - 2. File search service
 - IV. Agency file search service
 - V. Evaluating agency security programs
- C. Providing personnel management leadership:
 - I. Policy development and review
 - 1. Legislation
 - 2. Pay operations
 - 3. Other
 - 4. Technical assistance
 - II. Developing and maintaining systems and instructions
 - 1. Ongoing programs
 - 2. New programs
 - 3. Technical assistance
 - III. Assessing agency personnel management
 - 1. Program evaluation
 - a. Nationwide
 - b. Other general
 - c. Post Office
 - 2. Special inquiries
 - 3. Technical assistance
 - IV. Position Classification Administration
 - 1. Developing classification standards
 - 2. GS-16, GS-17, and GS-18, and Public Law 813
 - 3. Classification appeals
 - 4. Technical assistance
 - V. Executive manpower
 - 1. Personnel system
 - 2. Manpower planning assistance
 - VI. Appeals
 - 1. First level
 - a. Adverse action (pt. 752B)
 - b. Reduction in force
 - c. Suitability
 - d. Performance rating
 - e. Other