

6. Would you describe the principal operations that are involved in producing this output.

The operations are :

The establishment of examining offices in political subdivisions designated by the Attorney General where persons not previously registered to vote may present themselves to a Commission voting rights examiner for the purpose of qualifying to vote. The eligibles are, at regular intervals under the act, certified to the local election officials who are required to place the names of such persons on the voting rolls of the political subdivision.

Such persons may be challenged if the challenge is supported by affidavits of at least two persons having personal knowledge of the facts constituting the grounds for the challenge. Challenges must be determined within 15 days by a hearing officer appointed by the Commission. The decision of the Commission's hearing officer becomes final unless a petition for review is filed within 15 days with the U.S. court of appeals for the circuit in which the person challenged resides. The decision of a hearing officer under the terms of the act shall not be reversed unless found "clearly erroneous."

During an election in a political subdivision in which an examiner has previously been appointed, an examiner must be available on election day and for 48 hours thereafter for the purpose of receiving complaints of eligibles denied their right to vote. If, in the judgment of the examiner such complaints are well founded, he forthwith notifies the Attorney General of the United States of such complaint.

At the request of the Attorney General, the Commission assigns observers in a previously designated political subdivision to observe the casting and counting of the ballots on election day. Observers do not control the election nor do they have responsibility for the conduct of the election, but on the other hand, they are responsible for observing all of the circumstances surrounding such election and reporting such matter to the Attorney General.

7. How many employees are involved in the program and in what general type of employment categories do they fall?

Average number of employees for fiscal 1968, 54. Employees range from clerical-through investigator-type personnel.

8. What is the grade structure and how many supergrades—quota and non-quota—are involved?

Inasmuch as the Department of Justice, under the act, must take the initial action to bring into being a listing or observer program, the program must, of necessity, be operated on an ad hoc basis. The grade structure results from the availability of personnel at the time of the request for the Commission to undertake an operation. This normally ranges from GS-5 going through GS-11.

One supergrade is involved on a part-time basis—the position is a quota position.

9. What capital equipment, such as ADP, if any, do you rely upon to fulfill this program?

ADP equipment is used for the purpose of maintaining lists of eligibles for each of the political subdivisions.

10. Do you expect the expenditures or the benefits of the program to grow appreciably in the future?

Due to a number of elections prior to the end of fiscal 1968, it is expected that expenditures for both the listing program and observation program will grow appreciably. It can be anticipated that the results of actions in future elections during the remainder of fiscal 1968 will insure the free and uninhibited exercise by a large number of citizens not now enjoying their democratic privilege.

11. At what level are the personnel responsible for the various parts of the program coordinated to determine if the program as a whole is being efficiently carried on?

This program is coordinated in the office of the Deputy Executive Director of the Civil Service Commission.

12. Is there a continual program review within the agency, other than the annual budgetary review, to determine more effective and efficient ways to achieve these program objectives?

Yes; there is continual program review.

13. To your knowledge, does this program duplicate or parallel work being done by any other agency?