

emphasis or orientation of nationwide evaluations at various administrative and management levels is discussed in S1-4 which follows.

(6) Coverage in nationwide evaluations is accomplished normally through general inspections, supplemented by other means of inspection as appropriate, depending on the objectives of a particular nationwide plan.

b. General Inspections

(1) General inspections include a full-scale evaluation of an agency's or establishment's personnel management program and operations, carried out with a view to determining the effectiveness with which management acquires, develops, and maintains a body of employees whose capabilities and utilization are directed toward able, efficient, and economical accomplishment of the agency's mission.

(2) These inspections can also be conducted in an agency or establishment outside of nationwide evaluations upon determination that a need exists for a comprehensive review of personnel management.

c. Special Inquiries

Special inquiries, which may include evaluation of the personnel operations in a single program area, a phase of a program or some of the elements of one or more related programs, are designed to:

(1) Cover certain high interest program areas such as the status of women in government employment, equal opportunity for all citizens, employment of the physically handicapped, etc., on a coordinated basis in offices and establishments throughout the country.

(2) Supplement the nationwide evaluation program by providing information on a governmentwide basis concerning items of special interest.

(3) Facilitate followup evaluations to assess progress in selected areas.

(4) Meet special needs, e.g., investigating and reporting upon specific matters brought to the Commission's attention by members of Congress, the White House, agencies, employees, etc.

d. Post Office Inspections

(1) Post Office inspections include review and evaluation of:

(a) Compliance with laws and regulations administered by the Civil Service Commission;

(b) Personnel programs described in the Postal Manual; and

(c) Special programs of interest to the Post Office Department, the Commission, the President, or Congress.

(2) Inspection and reporting instructions applicable to post offices are in subchapter 8.