

- o Management action to interrelate personnel management, mission planning, budget, manpower and position control, etc., rather than attempting to treat as separate staff entities.

(c) Factfinding Techniques and Sources of Information

1 Review and study of organization charts, functional statements, delegations, policies and procedures, including instructions from higher authorities, position descriptions for key personnel, operations reports, particularly personnel management and manpower reports which have been prepared for higher headquarters, and appropriation hearings.

2 Discussions with managers, supervisors, and supporting staffs.

(d) Specialized Reporting Instructions

1 The inspector should report (1) whether or not management has established a framework which meets the basic requirements discussed above under Background and (2) the extent to which there is actually a cohesive effort in planning, work organization and position management.

2 The framework should be described only as appropriate to support findings and conclusions.