

3 Regional offices should prepare copies of CSC Form 698 in duplicate (plus file copy for the inspecting office). Original copies should be submitted to the Director, BI, as an attachment to CSC Form 784. Duplicate copies should be routed to the Veterans Federal Employment Representative in the regional office for his consideration. (The VFER is the point of contact for the program for placement of the handicapped in the regions and he has the responsibility for obtaining corrective action to the extent possible.)

4 Followup or corrective action other than that initiated on-site during the inspection is accomplished by the VFER on the basis of copies of CSC Form 698 which are furnished him as part of the reporting process.