

2 When an excepted appointment has been made to a position that is not properly excepted, require that the position be filled through competitive action.

3 If an excepted attorney position has been filled by an appointee who is not a member of the bar, require his separation from the position.

4 When time limitations imposed on an excepted position have been violated, recommend that the position be abolished or, if appropriate, filled through competitive action.

5 If the activity has violated the provisions of legislation dealing with veterans preference or Commission regulations which have been established in accordance with this legislation in making excepted appointments, require that appropriate corrective action be taken.

6 Findings relating to excepted appointments should be included as appropriate in the following portions of the report:

a Under Recruitment in Obtaining Needed Manpower. Findings reported here should focus on the overall use of excepted appointments as they relate to obtaining needed manpower.

b Processing Personnel Actions and Maintaining Records.

c Case Listing and Transmittals.