

computer to serve directly the small-scale computational needs of all operating Bureaus.

46. Do you review the GSA lists of available excess equipment before going to the open market to acquire equipment?

GSA lists of excess equipment are reviewed as they are received to keep informed of any equipment available which the Board could economically use.

47. Who makes the determination that excess equipment can or cannot do the job?

ADP equipment is acquired only infrequently by the Board. When equipment is acquired, the action is a significant event in which the Executive Director, Comptroller, and ADP liaison staff of the operating Bureaus participate in decisions based upon recommendations of the Director, Bureau of Accounts and Statistics, reflecting technical staff analyses of alternatives available—including the potentials of excess equipment.

48. What has been your experience in making use of excess equipment?

Under the limited equipment acquisition experience of the Board, but little opportunity has existed to make use of excess equipment. At such times as equipment has been acquired, however, it has been our experience that excess equipment listed by GSA has characteristically been either of a scale or so specialized that they could not be economically adapted to the Board's work.

49. Assuming it is necessary to acquire equipment from the commercial market, do you normally invite all qualified suppliers to submit proposals? What are the exceptions?

In initially selecting ADP equipment for the Board's single installation, a detailed study was made by staff of the characteristics of equipment offered by qualified suppliers in terms of Board needs and overall economy; qualified manufacturers were invited to and in fact submitted specific proposals; and an independent equipment selection study was made by an external contractor. Similar procedures have been followed in subsequent upgradings of the initial system except that studies have not been made by external contract.

50. Who makes the final selection of equipment, and on what basis is the decision made?

The Executive Director in concert with the Comptroller, the Director, Bureau of Accounts and Statistics, and heads of involved operating Bureaus. Decisions are made on the basis of ADP technical studies of projected applications and the tradeoffs involved in costs and benefits as between alternative courses of action reflected in recommendations by the Director, Bureau of Accounts and Statistics.

51. Describe your program for evaluating the actual results of computer use against the results anticipated when the use of the computer was approved.

The actual uses of the computer in relation to those originally intended is reviewed recurrently and modified as necessary to conform with changes in emphasis of the Board mission-oriented objectives. Review is made each quarter generally and, in depth, annually by the Executive Director in concert with the Director, Bureau of Accounts and Statistics as part of a continuing review of work performance and control of annual budgets.

52. In general, have your computers produced the benefits that were expected?

In general, progressive application of the computer has been proceeding in accordance with a continuing 5-year plan. The plan is updated in conjunction with the annual budget review, directed at optimum computer production of information end-products. Emphasis is being placed initially upon the Board's major two statistical systems used in performance of its mission objectives. These applications are proceeding about as expected.

53. How many computers do you now have, and how many of these are purchased?

The Board has but one in-house computer installation supplemented by one GE-Dartmouth time-sharing terminal. Neither facility has been purchased.

54. Who makes the decision on whether computers are purchased or leased? On what basis are the decisions made?

The Executive Director, in concert with the Comptroller and Director, Bureau of Accounts and Statistics. Standards of measurement outlined by the Bureau of the Budget and Comptroller General are used as a basis for decision; namely, cumulative purchase versus lease cost over the expected use period considering interest, maintenance, and residual values in measuring relative costs.

55. Is your agency now using any leased ADP equipment? If so, how much longer do you expect to use it?

Except for supporting EAM equipment, which has been purchased in large part, all of our ADP equipment is leased. It was expected, when acquired, largely