

There are a limited number of supervisors in the higher levels. There are no supergrades allocated to this program.

9. What capital equipment, such as ADP, if any, do you rely upon to fulfill this program?

No capital equipment of the type described above is included in this category.

10. Do you expect the expenditures or the benefits of the program to grow appreciably in the future?

The costs for future years will increase commensurate with the workload.

11. At what level are the personnel responsible for the various parts of the program coordinated to determine if the program as a whole is being efficiently carried out?

At the post office level, the postmasters will be responsible for the program. At the national level, the category manager will administer the program.

12. Is there a continual program review within the agency, other than the annual budgetary review, to determine more effective and efficient ways to achieve these program objectives?

The category manager maintains a continual review of the scope of the program and the means of achieving the objectives.

13. To your knowledge, does this program duplicate or parallel work being done by any other agency?

No.

14. Is your organizational structure such that the program is being carried out most efficiently and effectively?

Yes.

15. Are there any outstanding GAO reports on this program? If so, what is the status of the GAO recommendations the report contains?

Outstanding recommendations in GAO reports include:

Recommendations relating to establishing, discontinuing, or consolidating post offices; establishing branches or stations; and consolidating administrative and financial functions of post offices. This GAO recommendation is under study.

16. What significant problems, if any, are you facing in accomplishing the program objectives?

Because of our limited staff it is difficult to manage the highly decentralized postal system to attain all of the objectives which are programmed.

17. Do you administer any grants, loans, or other disbursed funds related to this program? If so, is the size of your administrative staff commensurate with the magnitude of the outlays?

No.

18. If your appropriations were reduced, how would you absorb the cut—by an overall reduction, or by cutting or curtailing certain activities?

If the appropriation is reduced, each program would be reviewed to determine the priority of service that could be funded from the available funds. Depending on the magnitude of the appropriation reduction, various levels of service curtailments would be necessary.

19. If additional funds were available, what would you do with the new money?

We would invest in the improvement and expansion of our management staff at the headquarters and regional levels so that projects and programs could be initiated toward improvement of service and increasing the level of productivity. In future years, this action would result in providing better service at reduced cost.

B. Program Category II—Processing of Mail

1. What is the nature of and authority for this program?

This category was established based on guidelines published in Bureau of the Budget Circular No. 68-9. The authority to perform the service is included in title 39, United States Code.

2. Who is the person primarily in charge of this program at the operative level (name and title)?

William M. McMillan, Assistant Postmaster General, Bureau of Operations, is responsible for the overall management of this program category.

3. How much money and capital equipment is available under this program for fiscal 1968?

For fiscal year 1968, we have allocated for this program \$1,528,487,000 out of the "Operations" appropriation.

The capital equipment supporting this program is included in the "Logistical postal support" category.