

APPENDIX

WRITTEN RESPONSES OF THE GENERAL SERVICES ADMINISTRATION TO QUESTIONS SUBMITTED BY THE SUBCOMMITTEE

I. GENERAL QUESTIONS AFFECTING THE AGENCY AS A WHOLE

A. *Justification of personnel not chargeable to specific programs*

1. What are the total funds available to your agency as a whole for fiscal 1968?

Total resources available from all sources, \$2,286,071,000.

2. How many employees does your agency employ?

Total average employment for 1968 is estimated at 39,845. At the end of fiscal year 1968 we expect to have on board 40,200 employees, 38,800 permanent and 1,400 other. Of this total expected to be on board June 30, 28,140 are related to new obligation authority and 12,060 other reimbursable.

3. What is the geographical extent of your operations?

GSA provides service to civilian and defense agencies in all 50 States. In addition, worldwide logistic support is provided to all agencies.

4. Under your program budgeting breakdown, do you have a support program covering the operations of your office as well as other policymaking personnel?

The program category, "Agency direction and support services", includes the operation of my office as well as that of other agencywide policymaking personnel.

5. How much money is available in fiscal year 1968 for expenditures under this support program?

\$1.8 million or one-tenth of 1 percent of the total resources available.

6. Briefly justify expenditures for the support program in terms of the nature and extent of your operations and responsibilities.

The agency direction and support services program is concerned with the overall management of GSA, including the provision of staff assistance and support to all operating programs.

Top policy direction and coordination of all GSA programs is provided by the Administrator, the Deputy Administrator, and the 10 regional administrators. Also included in this program subcategory are the hearings and determinations of the GSA Board of Contract Appeals on disputes involving contract awards and administration; direction and coordination of the GSA civil rights program; conduct of congressional and public relations and the development of the GSA legislative program; and provision of service and assistance to business concerns.

B. *Budget processes*

7. Has your program breakdown been approved by the Bureau of the Budget?

Yes.

8. Does your program structure flow generally along functional lines of the agency?

Yes.

9. Has the program budgeting concept been fully implemented within your agency as yet in operational terms?

With respect to analytic studies input and the 5-year programing concept, it has been implemented.

10. To what extent do you believe that your new budget concept will improve the efficiency of agency operations?

Improved planning, analysis, and programing will improve the efficiency of any agency.

C. *Accounting systems development*

11. Has the GAO given its approval of your accounting system?

Yes, on June 30, 1965.

12. Is the accounting system basically established in terms of accrual costs as the GAO and this subcommittee have recommended?