

PROGRAM EXECUTION AND SUPPORT

Question 1. What is the statutory or administrative authority for this program?

Answer 1. The authority to conduct this program emanates from the Department of Transportation Act of 1966, which created the Safety Board, and the specific delegations of authority from the Chairman of the Safety Board to the executive director.

Question 2. A brief and concise statement, not in excess of two typewritten pages of output the Government receives as the result of expenditures in tax funds listed on the fact sheet for that particular program.

Answer 2. The output of the program execution and support activity includes management direction in the form of policy pronouncements, procedures, instructions, budget and financial material including budget documents, all personnel material, processing, printing, and distribution of all Safety Board documents, and a wide range of special projects dealing with overall management and administration.

Due to the wide range of products produced in this program, specific quantification would be very difficult. However, the following are representative examples of output. The budget officer, in addition to preparing all material associated with the budget process, is responsible for developing a wide range of budgetary procedures for control of funds; answers replies from a wide variety of sources regarding budget matters; and prepares written instructions for Safety Board use. The personnel manager must process all personnel actions, prepare procedures necessary to implement the personnel program, interview and recruit personnel, and assist the executive director in a wide range of special studies. Management direction requires the formulation of a wide range of policy and procedural documents and studies. All tasks associated with the procurement of equipment and associated administrative services for the entire Safety Board must be performed. Documents and records services, including the processing and servicing of approximately 5,000 accident files per year, answering approximately 10,000 accident inquiries and the printing and distribution of approximately 90,000 copies of various Safety Board publications and documents per year. This output is developed, coordinated, and reviewed by the executive director, who is responsible for overall management direction.

Question 3. What is the name and title of the official having direct operating responsibility over the program?

Answer 3. Ernest Weiss, executive director.