

c. Evaluation of efforts and progress being made by the States and communities in meeting the programs developed in accordance with the standards. These evaluations necessitate visits to the States by personnel of the Highway Safety Programs Service and highway safety program specialists assigned to Federal Highway Administration regional offices.

d. Giving the States on-the-scene technical assistance and also assistance through the facilities of the National Highway Safety Institute.

7. How many employees are involved in the program and in what general type of employment categories do they fall?

Staffing for this program is shown under the heading "Traffic and Highway Safety."

8. What is the grade structure and how many supergrades—quota and non-quota—are involved?

This program includes all National Highway Safety Bureau positions that are assigned to the Highway Safety Programs Service and the highway safety specialists positions and supporting staff that are assigned to each of the Federal Highway Administration Regional Offices. All positions for this program are shown under the heading "Traffic and Highway Safety."

9. What capital equipment, such as ADP, if any, do you rely upon to fulfill this program?

We rely upon the FHWA servicing organizations, which use computers in their accounting work.

10. Do you expect the expenditures or the benefits of the program to grow appreciably in the future?

Both the expenditures and benefits of this program should increase very substantially in the future. A recently completed study of program needs in this area indicated that the States will need substantially greater funds to expand their highway safety program levels and institute the new programs required.

Present indications are that through the combined efforts of the National Traffic and Motor Vehicle Safety Act of 1966, Public Law 89-563, and the Highway Safety Act of 1966, Public Law 89-564, a major reduction of traffic deaths is within the realm of possibility.

11. At what level are the personnel responsible for the various parts of the program coordinated to determine if the program as a whole is being efficiently carried out?

The various parts of the program are coordinated at several levels throughout the organization. The Bureau Director is assisted by a Deputy Director, an Office of the Principal Scientist, an Office of Research and Program Synthesis and an Office of Plans and Programs Implementation in directing and evaluating the effectiveness of principal operating elements of the organization. The Highway Safety Programs Service, headed by a Director and Deputy Director, is responsible for the grant administration including the development of program standards and the furnishing of technical assistance to States and their subdivisions. The National Highway Safety Institute which is responsible for all research and development activities of the Bureau is headed by a director who is responsible for its operation. Within the Bureau there is also the Motor Vehicle Safety Performance Service, headed by a Director and Deputy Director, which is responsible for development and implementation of standards under the National Traffic Motor Vehicle Safety Act.

The Bureau Director and Deputy Director, the two Directors of the Services, and the Institute Director constitute an executive planning committee which represents an additional organizational device for securing effective coordination among the Bureau components in both the planning and program execution stages.

12. Is there a continual program review within the agency, other than the actual budgetary review, to determine more effective and efficient ways to achieve these program objectives?

The Bureau, during the limited time since its inception, has confronted a huge number of problems, including the necessity for initially meeting rigorous statutory deadlines, staffing and organizing, and identifying needs that have to be met. Program reviews have accordingly been limited to those necessary at several stages in the cycle for overall budget planning, budget preparation, and program execution. In the meantime, the development is underway of a system of program review within the Bureau to develop more detailed program work schedules, an improved system of reporting that will enable the Bureau to measure how well it is meeting its work schedules, and a management information system that will tell management where the problems are and how they can best be met.