

b. Prior to designation (or approval of a designation) of a planning and development district or region, the agency will establish, through checkpoint procedures developed therefor, that

(1) related programs or activities being carried on within the district or region have been identified by the applicant;

(2) such related programs are being planned on the same geographic basis; or

(3) where the designated area will have boundaries different than those within which related programs are being planned, there are compelling reasons for such differences.

c. Prior to making any designation, the administering agency will notify other Federal agencies administering related programs of the proposed designation. Such agencies will submit their comments, if any, within 15 days after receiving the notice.

d. Each agency will review existing planning and development districts or regions designated in connection with appropriate programs which it administers for their consistency with the purposes of the President's Memorandum of September 2, 1966.

5. Common and consistent planning bases and activities in multijurisdictional areas

Each agency will develop checkpoint procedures and requirements for applications for planning and development assistance under appropriate programs to assure the fullest consistency and coordination among planning activities thereunder and related planning being carried on under other Federal programs or under State and local programs in any multijurisdictional area.

The checkpoint procedures will incorporate the following:

a. identification by the applicant of planning activities being carried on for related programs within the multijurisdictional area, including those covering a larger area within which such multijurisdictional area is located, sub-areas of the area, and areas overlapping the multijurisdictional area;

b. evidence of explicit organizational or procedural arrangements that have been or are being established by the applicant to assure maximum coordination of planning for such related functions, programs, projects and activities within the multijurisdictional area. Such arrangements might include joint or common boards of directors or planning staffs, umbrella organizations, common referral or review procedures, information exchanges, etc.;

c. evidence of cooperative arrangements that have been or are being made by the applicant respecting joint or common use of planning resources (funds, personnel, facilities and services, etc.) among related programs within the area; and

d. evidence that planning being assisted will proceed from base data, statistics, and projections (social, economic, demographic, etc.) that are common to or consistent with those being employed for planning related activities within the area.

6. Joint funding

Where it will enhance the quality, comprehensive scope, and coordination of planning in multijurisdictional areas, agencies will to the extent practicable, provide for joint funding of planning activities being carried on therein.

7. Coordination of agency procedures and requirements

With respect to the steps called for in paragraphs 4 and 5 of this Circular, departments and agencies will develop for relevant programs appropriate draft procedures and requirements by March 1, 1967. Copies of such drafts will be furnished to the Director of the Bureau of the Budget and to the heads of the departments and agencies administering related programs. The Bureau, in consultation with the agencies, will review the draft procedures to assure the maximum obtainable consistency among them.

8. Inquiries

Inquiries as to scope and coverage of the Circular may be directed to the Office of Management and Organization, Bureau of the Budget (Code 103, Extension 3031).

CHARLES L. SCHULTZE, *Director.*