DEPARTMENT OF DEFENSE . DEFENSE SUPPLY AGENCY . OFFICE OF INDUSTRIAL SECURITY



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1. THE PRIVACY PERSONNEL SECURITY QUESTIONNAIRE (PSQ)

As has been previously announced, the decision has been made to place the privacy PSQ into effect. While there has been much discussion about the form, the purpose of this letter is to provide an initial look at some of the principles and procedures that will be involved in its implementation.

The personal information which is considered of a privacy nature and warrants special handling in the clearance program includes: arrest records; type of discharge from military service; prior security clearance suspension, denial or revocation; history of mental or nervous disorders; drug addiction; excessive use of alcohol; and membership in organizations cited by the Attorney General. Under the revised policy the employee will provide this information to the Government as a privileged communication. The procedures outlined below have been developed to implement this policy decision.

The revised DD Form 48, Personnel Security Questionnaire (Industrial), will generally be used in those cases where the contractor is requesting a SECRET or CONFIDENTIAL clearance for a U. S. citizen employee.

The DD Form 49, previously known as the Immigrant Alien Questionnaire, has been redesignated "Personnel Security Questionnaire (Industrial) (Multiple Purpose)." This new DD Form 49 will continue to be used in requesting clearance for immigrant aliens. It will also be used when requesting reciprocal clearances for Canadian and United Kingdom nationals. In addition the new DD Form 49 will be used in certain situations when requesting a clearance for U.S. citizens. These include requests for TOP SECRET clearance, requests involving an individual who is a representative of a foreign interest and requests where the applicant has relatives residing in Communist countries.

The DD Forms 48 and 49 are almost identical in terms of information required on the form. The only difference is that the DD Form 49 includes certain questions applicable only to immigrant aliens. Another significant distinction between the DD Form 48 and the DD Form 49 is the make-up of the forms. Henceforth both the DD Form 48 and DD Form 49 will be assembled in packets with interleaved carbon, so all information will be typed in register. The DD Form 48 packet will consist of a single copy of the DD Form 48 and three additional forms - the DD Form 1584 and two DSA Forms 705 (see illustration on page 2). (The DD Form 1584 and DSA Form 705 are used by the Government in the processing of the case and therefore the contractor need not concern himself with these forms, per se.)