

1812 AMENDING SUBVERSIVE ACTIVITIES CONTROL ACT OF 1950

It is essential that a representative of the contractor carefully review the nonprivileged (open) portion of the form for completeness and accuracy. Further, he shall assure that the employer, or his designated representative, has signed Part II. He shall ask the employee whether each question in the privileged section has been answered. Before the form is mailed, both the employee and the witness shall be asked whether they have signed and witnessed the form. By following this simple procedure, the return of the forms for correction can be prevented, thereby reducing unnecessary lost time in processing.

Changes in the procedures for requesting personnel security clearances will require rather significant modification of the procedures currently used by contractors in processing and preparing clearance applications. In order to assist industry during the transition period, the Department of Defense is planning a series of conferences throughout the country for the purpose of providing more detailed guidance. These conferences will also provide industry with an opportunity to resolve questions which they may have regarding the new PSQ procedure. Additional subjects will be presented at these conferences relative to the new "Contract Security Classification Specification" (DD Form 254) and the administrative termination of personnel security clearances. By the middle of March, each contractor will receive a notification from his cognizant security office advising of the date, time and place of the conferences in his Defense Contract Administration Services Region (DCASR). A team from HQ DSA CAS will conduct at least one conference in each metropolitan area in which the DCASR headquarters is located. The DCASRs will schedule additional conferences when needed in other locations throughout the region. These presentations will be given by DCASR personnel. Contractors may elect to attend the HQ DSA CAS or DCASR presentation, whichever is more convenient for them.

The changes to the Industrial Security Manual necessary to implement these new procedures will be published and distributed on or about 1 April 1968. The anticipated effective date for these new procedures is 1 May 1968.

It is emphasized that the partnership presently enjoyed and being effectively implemented by both industry and Government in the Industrial Security Program will continue undisturbed. With the cooperation of all concerned, the new PSQ can be placed into use without materially disrupting the industrial security clearance processing system. At the same time, the individual employee who requires access to classified information will be assured that his constitutional right to enjoy privacy on privileged or personal matters remains inviolate.

2. INDUSTRIAL SECURITY MANAGEMENT COURSE

Contractors are advised that the Department of Defense, during the balance of FY68, will hold 5 Industrial Security Management Courses according to the schedule given below: