

AEC 0701-033

APPRAISAL OF AEC AND AEC CONTRACTOR PERFORMANCE

2. prepare appraisal reports and provide copies to the appropriate field office.
 3. follow up on findings and assure that indicated corrective actions are taken.
- e. on request, assist the appropriate Assistant General Manager in his evaluation of multiprogram laboratory performance by providing information, evaluations and advice.
- f. conduct inspections of Field Offices, prepare written reports, follow up on findings and take indicated corrective actions:
1. when problems arise which indicate the need; or
 2. when requested by Managers of Field Offices.
- g. provide to the Director, Division of Inspection, information copies of:
1. all written appraisal reports that are prepared.
 2. inspection and other compliance-type reports as the Division may request.
 3. trip reports as the Division may request.
- h. provide contractor performance reports (form AEC-11) to the Director, Division of Construction or Contracts, on specified Headquarters-designated contracts for use by contractor evaluation or selection boards. (See appendix 0701, II.)
- i. submit a schedule quarterly of planned foreign inspections to the Director, Division of International Affairs.
- 033 The Assistant General Managers for Research and Development and for Reactors, and the Director, Division of Military Application:
- a. periodically meet with the General Manager to discuss the strengths
- and weaknesses of the multiprogram laboratories (ANL, BNL, LASL, LRL, Ames, ORNL). Reports requested under subsection 032e, and reports prepared under subsection 038e, will be used, as appropriate, in preparing for the discussions.
- b. follow up to assure that appropriate action is taken on specific problems identified by the General Manager as requiring attention.
- 034 The Director, Division of Operational Safety, the Director, Division of Nuclear Materials Management, the Director, Division of Security, and the Controller, in the areas of nuclear safety, nuclear materials management, security and audit:
- a. conduct inspections and appraise field office performance on a routinely scheduled and repetitive basis.
 - b. prepare written reports.
 - c. follow up on findings and assure that indicated corrective actions are taken.
 - d. prepare a schedule showing the appraisals planned for the following calendar year and provide a copy to the Director, Division of Inspection.
- 035 The Director, Division of Construction, for architect-engineering and construction contracts, and the Director, Division of Contracts, for all other contracts:
- a. maintain a file of performance reports received from Headquarters Divisions and Offices and Field Offices.
 - b. reproduce and distribute to contractor evaluation boards or selection boards or other authorized officials, upon request, copies of pertinent contractor performance reports.
 - c. assure that contractor performance reports are submitted promptly.
- 036 The Director, Division of International Affairs:
- a. develops inspection programs and procedures for and conducts inspections under agreements for