

port of Federal Civilian Employment (Standard Form 113-A) are consistent with these definitions.

1. A *full-time* employee is one who is regularly scheduled to work the number of hours and days required by the administrative workweek for his employment group or class. (Most full-time employees have an administrative workweek of 5 days of 8 hours each). Such employees may occupy either of two types of positions.

a. A *permanent position*—one which has been established without time limit, or for a limited period of a year or more, or which, in any event, has been occupied for a year or more (regardless of the intent when it was established).

b. A *temporary position*—one which has been established for a limited period of less than a year and which has not been occupied for more than a year.

2. A *part-time* employee is one who is regularly employed on a pre-scheduled tour of duty which is less than the specified hours or days of work for full-time employees in the same group or class.

3. An *intermittent* employee is one who is employed on an irregular or occasional basis, with hours or days of work not on a prearranged schedule, and with compensation only for the time actually employed or for services actually rendered.